



## Goa Staff Selection Commission

6<sup>th</sup> Floor, 3<sup>rd</sup> Lift, SPACES Building, Patto Plaza, Panaji-Goa – 403001.

No.1/16/2023-GSSC/831

Dated: 21/11/2025

### OFFICE MEMORANDUM

The Goa Staff Selection Commission (Examinations, Selection of candidates to the sub-ordinate services/ posts and Procedure for conduct of the business of the Commission) Regulations, 2023 were published on the Official Gazette, Series I No. 9 dated 1<sup>st</sup> June 2023.

As provided in clause 4 (1) of the Regulations, every year by **31<sup>st</sup> January**, the appointing authority shall intimate the total number of vacancies of subordinate services/ posts to the Commission.

The vacancies to be intimated to the Commission shall be **clear** vacancies and **shall not** include anticipated vacancies.

The vacancies to be filled under the scheme of Compassionate appointment and under the scheme for providing employment in Government to the Children of Freedom Fighters shall be **deducted** from the total vacancies and the remaining vacancies are to be reported to the Commission.

Clause 4 (2) and 4 (5) of the Regulations also provides that the appointing authority shall intimate the vacancies in Form I and furnish a Certificate in Form II of the Regulations.


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The Commission has made provision on its website for online submission of Form I and Form II.

The Commission has therefore decided that the Head of Departments shall submit Form I and Certificate in Form II only through online mode from **1<sup>st</sup> January, 2026 till 31<sup>st</sup> January, 2026.**

The Head of Departments shall login to the portal <https://gssc.goa.gov.in> and shall submit Form I and Certificate in Form II by using the Department's username and password.

The vacancies intimated by the Head of Department / appointing authority to the Commission earlier, shall be excluded while submitting Form I and Certificate in Form II for the year 2026.

  
21/11/2025  
(Siddhesh L. Shetkar)  
Under Secretary - I

To,  
All Head of Departments.

Copy to:

1. P.A. to Chairperson, Goa Staff Selection Commission.